

SMD Training Calendar 2024



Presenting Our Annual 2024 Training Calendar: Enhancing Skills and Driving Organisational Development

At The SMD Group, we provide capacity-building programs tailor-made for the public sector. Whether you are a government entity, State-Owned Enterprise, NGO, or project, our courses, seminars, and workshops are designed to empower participants with the skills necessary to make a meaningful impact on organisational and national development objectives.

Our programs are delivered at our well-equipped centres or strategically chosen locations within and outside the sub-region, ensuring accessibility, and convenience for participants. Apart from the comprehensive selection of courses outlined below, The SMD Group specialises in developing and executing customised training programs that precisely address the specific needs of our valued clients, offering flexibility in terms of dates and venues.

Browse our scheduled courses outlined in our Training Calendar to discover the wide range of professional development opportunities we have to offer.

Should you wish for a customized training solution, you can contact our training team via email at

2024 Training Calendar



SANA M DARBOE

President and Chief Executive Officer
SMD Policy Management Group

*“Promoting Excellence in Public
Sector Management for over 10 Years”*



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training@smd-institute.org.

Training Calendar Overview

2024

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January

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

2

February

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

3

March

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

4

April

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

5

May

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

6

June

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

7

July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8

August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

9

September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

10

October

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

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November



Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30




12




December



Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				




COURSE TITLE	LOCATION	MONTH											
		JANUARY				FEBRUARY				MARCH			
		1	2	3	4	1	2	3	4	1	2	3	4
Strategic Human Resources Management: Building Capacities for Effective Personnel Management	 Banjul, The Gambia												
Development Project Management I: Writing a Winning Development Project Proposal: Crafting a Bankable Business Case and Intervention Summary	 Saly, Sengal												
Development Project Management II: Effective Project Planning and Management: Driving Successful Project Implementation	 Saly, Sengal												
Performance Contracting for State-Owned Enterprises: Driving Accountability and Efficiency	 Abuja, Nigeria												

COURSE TITLE	LOCATION	MONTH											
		APRIL				MAY				JUNE			
		1	2	3	4	1	2	3	4	1	2	3	4
Public Procurement I: Enhancing Procurement of Goods and Services for Donor Funded Projects: Strengthening Accountability and Transparency	 Somone, Senegal												
Public Procurement II: Mastering the Art of E-Procurement: Streamlining Procurement Processes and Maximising Efficiency													
Public Procurement III: Methodology for Assessing Public Procurement Systems (MAPS)													
The Rapid Results Approach: Accelerating Leadership Development and Institutional Transformation:	 Nairobi, Kenya												

COURSE TITLE	LOCATION	MONTH								
		MAY				JUNE				
		1	2	3	4	1	2	3	4	
Results-Based Management: Best Practice Case studies at National, Sector, Institutional and Program Levels	 Kigali, Rwanda									
Enhancing Accountability and Oversight: Public Procurement Audit and Control	 Banjul, The Gambia									
Advanced Data Analysis and Statistical Techniques with STATA and other tools										
Governance I: Implementing Private Sector Practices in the Public Sector: The New Public Management	 Somone, Senegal									

COURSE TITLE	LOCATION	MONTH											
		JULY				AUGUST				SEPTEMBER			
		1	2	3	4	1	2	3	4	1	2	3	4
Governance II: Strategic Leadership Retreat: Enhancing Board Directors and Senior Management's Strategic Thinking, Planning, and Change Management Skills	 Somone, Senegal	█											
Governance III: Strategic Corporate Governance and Risk Management for Board of Directors and Senior Management			█										
Effective Resource Mobilisation and Partnership Strategies: For Public Sector and Non-Governmental Organisations (NGOs) E	 Nairobi, Kenya				█								
Financial Fundamentals for Managers: Building Skills to Interpret and Analyse Financial Statements	 Banjul, The Gambia						█						

COURSE TITLE	LOCATION	MONTH											
		JULY				AUGUST				SEPTEMBER			
		1	2	3	4	1	2	3	4	1	2	3	4
Driving Performance Excellence: Effective Performance Management and Service Delivery Strategies	 Banjul, The Gambia												
Module I: Strategic Planning: Unlocking Results Based Management													
Module II: Results Based Budgeting: Integrating Policies, Plans and Budgets for Enhanced Performance													
Financial Management and Disbursements for Donor- Funded Projects: Building Skills to Interpret and Analyse Financial Statements	 Banjul, The Gambia												

COURSE TITLE	LOCATION	MONTH											
		OCTOBER				NOVEMBER				DECEMBER			
		1	2	3	4	1	2	3	4	1	2	3	4
Mastering Strategic Communications: Enhancing Influence and Impact	 Banjul, The Gambia												
Public Policy: Module I: Public Policy Development	 Accra, Ghana												
Public Policy: Module II: Policy Analysis and Evaluation													
Module I: Fundamentals of Results-Based Monitoring and Evaluation	 Somone, Senegal												
Module II: Advanced Techniques in Results-Based Monitoring and Evaluation													

COURSE TITLE	LOCATION	MONTH											
		OCTOBER				NOVEMBER				DECEMBER			
		1	2	3	4	1	2	3	4	1	2	3	4
Module I: Introduction to Public- Private Partnerships – Understanding the Regulatory and Institutional Framework	 United Arab Emirates												
Module II: Advanced Topics in Public-Private Partnerships – Strategies for Effective Implementation and Governance													
Empowering Local Councillors: Strengthening Local Governance and Decentralization	 Banjul, The Gambia												
Enhancing Parliamentary Oversight: Strengthening External Scrutiny of Parliamentarians for Members of Public Accounts Committees	 Abuja, Nigeria												

Dear Partner,

Thank you for your interest in SMD Policy Management Group (www.smd-institute.org). Please take few minutes to complete this registration form and submit to: info@smd-institute.org; training@smd-institute.org



Contact Information

First Name	
Last Name	
Date of birth indicated year is optional	
Job Title	
Ministry/Department/Agency/ State owned enterprise	
Business email-address	
Work Telephone number	
Have you ever attended training in SMD?	
Name of training	
Date and place	
Which training have you applied for	
DATE & VENUE	
What are your expectations?	

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